



Gästeeinformation

Willkommen liebe Gäste!

Um Ihren Aufenthalt bei uns so angenehm wie möglich zu gestalten, finden Sie in dieser Gastinformation wichtige Hinweise rund um unseren Service von A bis Z.

Welcome dear Guests!

In order to make your stay as comfortable as possible you can find all important information about our services in this booklet.



A P O L D A

Babyphone/cot	Please inform the reception if you need a babyphone or a cot
Breakfast	Our rich breakfast buffet is available from 6 am till 10 am in our restaurant. On weekend from 7 am till 10 am.
Check-Out	You are requested to check-out till 11 am. Please contact the reception if you want a late check-out.
Concerts	You are welcome to order tickets for theatre or concerts at the reception.
Conference	Our employees of the event department will be delighted to advice you, show you our premises and make you an individual offer.
Credit Cards	We do accept the following credit cards : American Express, Mastercard, Visacard and EC-Cash-Cards
Dart	In the lobby area you can find our Indoor-soccer and Dartlounge
Doctor	Please inform the front desk when you need a doctor, in case of emergency please dial 0-112 or call the front desk.
Emergency	Please pay attention to the information boards and the map with the escape route on the backside of your room door.
First aid	Please contact the front desk (dial „9“). The majority of our staff is trained in first aid.
Fire	There are fire extinguishers on every floor, which are marked with a red „F“. Please read the information about the fire protection carefully. You can find them on your room door. If you suspect there is a fire in any part of the hotel, please contact the fire department immediately (dial 0-112). In case of fire, please leave the hotel immediately using the staircases and follow the



A P O L D A

emergency exit signs. PLEASE DO NOT USE THE ELEVATORS.

Flowers	The front desk will gladly take your order and provide vases if you should need one.
Front desk	The front desk is available for 24h on 5 days a week. Please dial 9 to reach the front desk. To call from other devices dial 03644-5800
Guided Tours	Our staff at the front desk can arrange guided tours in Apolda, Weimar, Jena or Erfurt for you.
Golf	The nearest golf course is a 9-hole course in Jena – Münchenroda, about 30km away is the spa and golf resort Weimarer Land with a 45-hole course.
Hair stylists	Please contact the front desk for further information
Internet	You have free Wi-Fi in all our rooms and public areas
Ironing service	Please contact the front desk, if you want your clothes to be ironed. This service is not free of charge
Luggage	If you need assistance with your luggage please contact the front desk. We do have a luggage room when you want your luggage to be stored.
Minibar	Our rooms do not have minibars, we provide a vending machine with variety of cooled drinks at the Lobby area
Parking	You can park your car on the parking lot behind the hotel, this is included in the room rate. You may also use the garage which is available at a daily charge of € 15,00.
Pets	Pets are allowed in defined rooms, the charge is € 15,00/night.
Pharmacy	The next pharmacy is 200m away from the hotel.



Radio	The radio receiver is integrated in the TV.
Restaurant	The restaurant is located on the ground floor. It is open for lunch from 12 am till 2 pm and for dinner from 6pm till 10pm. On Sunday the restaurant is closed.
Running	There are good marked routes for running or walking in the city parks „Schötener Grund“ or „Herressener Promenade“. Please ask the front desk for further information.
Saving banks	There is Sparkasse in walking distance from the hotel and a cash dispenser in the Marktpassage
Room service	You can order to your room, we add a charge of € 10,00 for each order.
Sauna	Our sauna is located on the first level basement and is open daily from 5pm till 9pm. A bathrobe can be provided for a fee of € 15,00.
Safe	For your values please contact the front desk as there is a safe where your values can be locked. We do not take any responsibility for valuables left in the room.
Swimming	The outdoor pool Apolda is located in walking distance from the hotel (10min), the indoor pool can be reached in 30min. Please contact reception for opening hours.
Sky	You can find sky movie on channel 2
Sunterrace	In the warm months, our terrace is open until 22.00h.
Taxi	The reception will be happy to call a taxi. Please note that it may take a little longer in the evenings and after hours until a vehicle is available.



- Telephone For an external line, please dial the "0" and then the desired number. If you want to receive calls, your phone number is 03644-580 and your room number.
- Trains Our team at the front desk will gladly give you information about the schedules of the Deutsche Bahn
- Wake-up Please leave your request for wake-up calls at the front desk.